1. Visit the website <u>https://embassy.passportindia.gov.in</u>. Select **Qatar**.

https://emb	oassy.passportindia.gov.in							* 0
igible to apply for I	Passport Services using Passp	ort Seva Syste	m under the jurisdiction	n of the respective Indian E	mbassy/High Com	mission/Consulate Ge	nerals.	
				Visior	1			
				To del access stream	iver passport s ible, reliable m lined processes	ervices to citizen: nanner and in a and committed, trai	s in a timely, transp comfortable environm ined and motivated wo	arent, more ient through irkforce
ſ	Please s	elect the reo	jion/country from w	here you wish to appl	y for Passport/N	Aiscellaneous Ser	vices	
	ALL	AS	IA PACIFIC	EAST	EURO	PE	AMERICAS	
	<b>***</b>				151			
	United Kingdom	USA	Saudi Arabia	Oman	Kuwait	Bahrain	Sri Lanka	
	United Arab Emirates	Qatar						

2. Click on **Register** to create your User ID. Click on **User Login** to login with your User ID for filling up the online application form.

tps://portal5.passportindia.gov.in/Online/index.html				07	Q
Passport Seva at Indian Embassies and Consul Consular, Passport & Visa Division Ministry of External Affairs, Government of India	lates		Servic	Passport Seva	<b>ence</b>
			Welcome to the Passport Seva at Indian Er	mbassies a	nd Con
	Vision				
	To delive accessibl streamline	er passport serv e, reliable manr ed processes and	ices to citizens in a timely, transp ner and in a comfortable environn I committed, trained and motivated wo	parent, m nent thro prkforce	iore ugh
Before You Apply		User Login/	Registration		
Steps to Apply <ul> <li>Register by clicking on "Register" Link</li> <li>Login with the registred login ID and Password on "User Login" link</li> </ul>	>		Register Register to apply for Passport S	Services	
In the Applicant Home Page, click on "Apply for Ordinary Passport/ Certificate/Police Clearance Certificate/Surrender of Indian Passport Passport/Official Passport" link to file a new application     After successful submission,take a printout of the online submitted form	Emergency /Diplomatic		User Login Login using Login Id and Passw	vord	
Frequently Asked Questions (FAQ)	More >	<b>B</b>	Embassy/Consulate Connect Connect to your Embassy/Cons	t sulate	
Passport Act and Rules	>				

**3.** Click Apply for Ordinary Passport if you need to apply for fresh issuance or re-issue of ordinary Indian passport.

Applicant Home
<ul> <li>Important Note:</li> <li>Take a printout of the online submitted form along with required supporting documents for submission at Embassies/Consulates/other authorized application submission centre as mentioned on the Mission (and Outsourced service provider (if any)) website.</li> <li>Please refer to the Embassies/Consulates website section on the Passport services for latest information on various topics such as application submission process, fee structure, documents to be submitted etc. For any clarification, you can refer to the FAQs (Frequently Asked Questions) and Contact Us section on the Embassies/Consulates website of Outsourced service provider (if any)).</li> </ul>
To start filling your application online, click on the link given below
> Apply for Ordinary Passport - Application for Fresh Passport/Re-issue of Passport (Blue cover passport )
> Apply for Police Clearance Certificate - Application for Police Clearance Certificate
> Apply for Emergency Certificate - Application for Emergency Certificate (White cover passport for one-way travel to India in case of non-availability of a valid Passport )
> Apply for Diplomatic/Official Passport - Application for Diplomatic/Official Passport (Maroon/Grey cover passport)
> Apply for Surrender of Indian Passport - Application for Passport Surrender Certificate After Acquiring Foreign Nationality/Renunciation of Indian Citizenship

**4.** Fill All Required Information in the Online Application Form starting with the "Passport Type" information.

Choose "Fresh Passport" in "Applying For" in case you never held any ordinary passport in the past, else choose "Re-issue of Passport" and select the appropriate reason for re-issue as displayed in the form.

Choose type of application as "Tatkaal" if you need passport in the fastest possible time (you will need to pay more fee for that), else choose "Normal".

Choose type of passport booklet as jumbo sized i.e. "60 Pages" (you will need to pay more fee for that) or regular sized ("36 Pages").



Press Next to go to the "Applicant Details" Page.

Fill all required details displayed on "Applicant Details. The fields marked with Asterix "\*" (such as Applicant Given Name, Date of Birth, Place of Birth and so on) are mandatory i.e. appropriate value must be entered/selected as applicable.

RASSPORT TYPE APPLI	Z Z 4 CANT DETAILS FAMILY DETAILS APPLICANT EM ADDRESS DETAILS C	ERGENCY PREVIOUS OTHER DETAILS PAS	SPORT PASSPORT DETAILS
	APPLICATION FORM FO	R ORDINARY PASSPORT	
	Applicant Details	Fields marked with saterisk (") are mandatory	
	Given Name*	8urname	
	Gender*	0 Male 0 Female 0 Transgender	
	Have you ever been known by other names (allases)?*	O Yes O No	
	Have you ever changed your name?*	○ Yes ○ No	
	Date Of Birth (DD/MM/YYYY)*	Pisce of Birth (Village/TowniCity)*	
	is your Place of Birth out of India?*	© Yes⊙ No	
	Marital Statuc*	Citizenship of India by* © Registration/ Naturalization © Descent © Sith	
	PAN (if available)	Voter id (if available)	
	Employment Type*	Educational qualification*	
	Is either of your parent (In case of minor)/spouse, a government cervant?•	© Yes⊙ No	
	Is applicant eligible for Non-ECR category?* Cick he	me () Yes () No	
	Visible distinguishing mark	Aadhaar Number (if available)	
	I, the holder of above mentioned Aadhaar Number , Aadhaar Number, Name and Fingerprintlins for auti Identity and blometric Information for validation with authentication.	hereby give my consent to Passport Seve to obtain my hentication with UIDAI. I have no objection using my h Aadhear (CIDR) database only for the purpose of	
	Back	ave Next	

Save the details entered in the displayed application form section (like "Applicant Details" displayed



Fill all the application form sections/pages in this way. Based on the details entered by you - system will display the Passport Preview in the end i.e. before completing the online submission of the application form.

1 PASSPORT TYPE	2 APPLICANT DETAILS	3 FAMILY DETAILS	APPLICANT ADDRESS EMERGENCY CONTACT PREVIOUS PASSPORT OTHER DETAILS PASSPORT PREVIEW DETAILS	9 V PASSPORT DETAILS VERIFICATION
		APPL	LICATION FORM FOR ORDINARY PASSPORT	
	Passp	Applicant's Photo	ILCATION FORW FOR ORDINARY PASSPORT	
	দিরচন্দ দিরহান মারা ক SUNI ঘটা কা SUJA ঘটা কা SUJA ঘটা কা TAJ PIN:	Applicant's Signature পুরী এটিদের্চাক কা নামাসকল ব PRASAD SHARMA নামাসকল বা বিচাদে TA DEVI বারী কা নামাসকল বা Spouse TA SHARMA creas 35 A, STREET NO MOHALLA, AGRA 202124, UTTAR PR	AGRA, UTTAR PRADESH वरी मनने का स्वीन में प्रदान का स्वीन की सिंधि Date of Expiry वरी मनने की सिंध Date of Issue सिंगिका Legal Guardian	
	पुराने पा 8500 प्राहत न	ਸ਼ਪੇਟੇ ਦਾ ਜੋ. ਐੱਟ ਟਰਜੇ ਕਈ ਹੋਰੋ 8880 11/10/200 Lifte No.	해 전자 대부 관계·Gid Paragent No with Data and Place of Issue 9 DELHI Back Next	

Carefully review the Passport Preview for spelling mistakes or missing/incomplete details. Press Back if any changes are required to be made in the entered details. Else, press Next to go to the next section. System will also display a caution message to recheck the passport preview.

Please validate <b>Passport Preview details</b> carefully before proceeding further. Press OK to continue, or Press Passport Preview to go back and validate/make corrections in Passport Printable details.
Passport Preview OK

At the end, read the self-declaration content carefully, accept the same by ticking "I agree" checkbox, enter the place of declaration and press the **Submit** button to complete the online application form submission.

## Please read the declaration carefully.

I declare:

 That I owe allegiance to the sovereignty, unity and integrity of India, and have not voluntarily acquired citizenship or travel document of any other country. I have not surrendered or been deprived of the citizenship of India and I affirm that the information given by me in this form and the enclosures is true and I am solely responsible for its accuracy, and I am liable to be penalized or prosecuted if found otherwise. I am aware that under the Passports Act, 1967 it is a criminal offence to furnish any false information or to suppress any material information with a view to obtaining passport or travel document.

## I understand:

- That Ministry of External Affairs (MEA) (or its implementation partner agencies/stakeholders/third
  parties) may undertake required checks to confirm the accuracy and authenticity of evidence I have
  provided and documents I have submitted with this application.
- That the information I provide, including biometric data (if any), will be treated in confidence, but it may
  be disclosed to other government departments, agencies, local authorities, foreign governments, and
  other implementation partner agencies/stakeholders/third parties to enable MEA or those bodies to
  perform their duties.
- That providing biometric information, if collected as part of an application, is confirmation of my
  consent to getting the biometric information checked to verify identity.
- That the Passport and related services applications may be handled by the Indian Mission/Post abroad/ Passport Office/other offices including outside of the country in which I have applied and that this may involve the transfer of my application and supporting documents to and from the respective offices.
- That my details may, in certain circumstances, be passed to Police, Intelligence and other Fraud Detection & Prevention agencies. I also understand that such agencies may provide related information about me to MEA.

	Place		Date	
I agree	DOHA		18/04/2019	
		Back Submi		

System will once again display a caution message to consider rechecking the application form details entered by you.



Press "NO – Need to Validate/Edit" to make changes in the required details (by going back using the **Back** button), else press "YES – All Details are Correct" to go ahead for online application submission.

System displays confirmation of online application submission if "YES – All Details are Correct" is pressed. The Application Reference Number ("19-2000373084" in the displayed sample image below) is the unique reference number for your online application.



Press Home button to go to the applicant home page again, and take a print out of the online submitted application form.

To start filling your application online, click on the link given below								
> Apply for	> Apply for Ordinary Passport - Application for Fresh Passport/Re-issue of Passport ( Blue cover passport )							
> Apply for	Police Clearance Certificate	- Application for	Police Clearance Certificate					
> Apply for	Emergency Certificate - Appl	ication for Emerg	ency Certificate (White cover passport for one-w	ay travel to India in case of non-av	ailability of a valid Passport)			
> Apply for	Diplomatic/Official Passport	- Application for	Diplomatic/Official Passport (Maroon/Grey cover	passport)				
> Apply for	Surrender of Indian Passpor	rt - Application fo	r Passport Surrender Certificate After Acquiring F	oreign Nationality/Renunciation of	Indian Citizenship			
SELECT	SELECT         ARN         FILE NO         APPLICANT NAME         SUBMISSION DATE         APPLICATION TYPE							
۲	19-2000373084 BADRI PRASAD SHARMA 18/04/2019 Passport							
Print Application Form								



Affix your recent 2" X 2" (50 mm X 50 mm) sized coloured photograph with white background on the printed application form, and submit at the embassy along with required documents (including additional photographs as insructed on the Embassy website) and fee.